



Board of Directors Meeting
Thursday, November 3, 2011
Meeting Minutes

BOD Present: Leisa Lukes, Jim Sullivan, Miguel Vazquez, Daniel Arvizo, Nelson Miller, Charles Rangel, Carolyn Schutten, Aaron Pfannenstiel, Meenaxi Panakkal, John Hildebrand, Lorena Mejia,

BOD Absent: John Terrell, Christopher Gray, Andrew Flores

Association Manager Present: Sherri Gomez

1. Call to Order

- Leisa called the meeting to order at 12:03pm and thanked all for attending.

2. Minutes of October 6, 2011

- Motion made by Aaron to approve; seconded by Jim Sullivan; motion carried.

3. IES Programs

Law and Ethics Trainings – October 12 (Moreno Valley) and November 2, 2011 (Coachella Valley (CVAG))

- Jim commented that both workshops went well, stating that 8 attended the November workshop with one no-show.
- There was good interaction between the presenters and audience.
- Aaron suggested future workshops be held via teleconference through their Palm Desert Office; two workshops could be held concurrently through this medium. He will research the cost; RBF may sponsor.

Programs - General

- Leisa stated that there is a lack of interest in having a holiday party this year.
- Nelson stated he would spearhead a monthly program format in 2012.
- He also suggested having “Healthy Communities” as our first topic for 2012, either January 19 or 26. Sherri to look into venues in Riverside as it is centrally located; thereafter, we could rotate around the I.E. or teleconference through Palm Desert.
- Suggestion was made to ask attendees for ideas for future programs and to post a “Call for Programs” on the website.

4. Updates

ArtVULUPS National Award Status

- Neither Miguel nor Carolyn have heard any news.

Bylaws

- Aaron stated he received little feedback from the Board; he is making edits now.
- Topic of discussion is Board appointees and term limits.
- Aaron will schedule a conference call with the sub-committee and will send draft in advance.
- Bylaws will be finalized at the Retreat after all input has been received and summarized.
- Leisa will inquire about term limits at the next State Directors conference call.

Director-Elect

- An application was received from Margo Wheeler for this position, which the Board will review.

Laptop Disposal

- John H. offered to deliver the laptop to Chris Gray.
- Leisa reiterated the need for a receipt showing who it is being donated to, such as the Riverside Library Foundation.

5. Board Retreat – December 2

- The retreat will take place at Mission Hills Country Club on December 2 from 10:00am – 4:00pm, including lunch.
- Randy Bynder and Craig Ewing will provide a State Conference update.
- The Board agreed it was not necessary to have Helene attend, but important we have current financials for discussion.

6. Director/Chair Reports

Elections

- Jim to Chair this committee, with John Terell and Nelson serving as members.
- Ballots will be distributed in November, due on December 1st; tallying will take place prior to the retreat.
- Jim will invite to Margo Wheeler to attend the Board retreat if she is elected.
- Leisa declined the invitation to run again for Section Director.

Diversity

- Nelson reported the Section Diversity Directors are having regular conference calls and he is also reaching out to universities.
- State Directors will present at the National Conference in Los Angeles in 2012.

CPF Liaison

- Carolyn reported that CPF raised over \$30,000 at the 2011 State Conference.
- Leisa thanked Carolyn for her good work on the auction.

Editor

- Lorena reported that Roland Escalona, the student who received the IES-APA scholarship, wrote a good article on China; it is now posted on the IES website.
- He also volunteered his time at the 2011 State Conference and gave the \$100 stipend to our Section.
- Aaron helped secure him an internship at RBF.
- Leisa thanked John H. and Lorena for their work as ongoing Webmaster and Editor.

Membership

- Aaron reported IES-APA membership is holding steady.
- Leisa thanked Jim for providing the “10 Reasons” handout and IES-APA applications at the recent workshops.

Website

- Website looks good; job postings are increasing.
- Sherri will continue to chase monies for job postings; payment can be made via check or PayPal.
- Leisa asked Sherri to track job posting requests and other inquiries on a daily basis.

Facebook/Linked-In

- Our Facebook page has been live for one week; Daniel will monitor.
- Miguel is managing the Linked-In site.

Historian

- Miguel reported that he met a planner from Banning who would like to do a symposium on the restoration of an old school house; symposium will be held on-site. The Board agreed to host this event.
- The Section would be responsible for posting, accepting/tracking payments, registration function and arranging for lunch.
- The Board recommended holding it next year and still calling it “The 3rd Annual Historical Symposium.”

Meeting adjourned at 1:05pm.